

For Hire of Equipment

SECTION 1 – INSTRUCTIONS TO APPLICANTS

1. The Ministry of Public Works will utilise the information provided by applicants to produce a database for 2018, with respect to hire of equipment.

Applicants are to indicate their Region of preference for execution of work as indicated in Form PRE 1. (Area of preference to be ticked). Applicants may select one or several areas of preference.

2. Applicants are requested to complete the tables in Section 2 of the Application Forms. Applicants may choose to submit for any category of equipment or all categories of equipment.

3. All completed forms **must** be accompanied by the following supporting documents:

- Registration or document of Ownership
- Valid vehicle insurance
- License

4. The declaration in Section 4 **must** be signed.

5. The Employer’s address for the purpose of Application submission is:

***Attention: The Chairman
National Procurement and Tender Administration Board
Ministry of Finance Building,
Main & Urquart Street,
Georgetown.***

6. Applications must be submitted by 9:00 a.m, **December 19, 2017** at the above address and should be placed in an envelope and clearly marked:

“Pre-Qualification of Contractors for Hire of Equipment for 2018”

SECTION 2 – APPLICATION FORMS

FORM PRE 1: Company Profile & Preference

1.0 Company Profile

1 Applicant’s /Company’s Name

.....

2 Applicant’s / Company Address

.....

Telephone Number:

Mobile Number:

Email Address

2.0 State preference of District for which to be pre-qualified for executing Works (Tick appropriate boxes).

Item	Location of Work	Sea Defense	Roads and Bridges
1	- Region 2, Essequibo Coast		
2	- Leguan Island		
3	- Wakenaam Island		
4	- Region 3- East Bank Essequibo, West Bank Demerara, West Coast Demerara		
5	- Region 4 – East Coast Demerara, East Bank Demerara		
6	- Region 5 – West Coast Berbice, West Bank Berbice		
7	- Region 6 – Corentyne Coast, East Bank Berbice		
8	Region 10		
9	Hinterland Regions (1,7,8 and 9)		

FORM LIT 1: Pending Litigations

State whether your organization has any pending litigations with the Government of Guyana or any other institutions.

	Name of Contract	Client
1		
2		
3		
4		
5		

Section 2 – Application Forms

FORM EQP 1: Hauling of Materials

Fill in all information requested. Use as many forms as required.

	Equipment Category	Type	Rating	Brand	Number Available	State Document of Ownership
A	Tractor & Trailer	2Wheel /4 Wheel Drive	Engine Horse Power			
	1					
	2					
	3					
	4					
	5					
B	Dump Trucks	No. of Rear Axles	Hauling Capacity (Cubic Yards)	Brand	Number Available	State Document of Ownership
	1					
	2					
	3					
	4					
	5					

Section 2 – Application Forms

FORM EQP 2: Transportation of Workers, Equipment and Light Materials

Fill in all information requested. Use as many forms as required.

Transportation of workers will require special insurance and seating accommodations.

	Equipment Category	Type	Rating	Brand	Number Available	State Document of Ownership
A	Tractor & Trailer	2Wheel /4 Wheel Drive	Engine Horse Power			
	1					
	2					
	3					
	4					
	5					
B	Dump Trucks /Lorries	No. of Rear Axles	Hauling Capacity (Cubic Yards)	Brand	Number Available	State Document of Ownership
	1					
	2					
	3					
	4					
	5					

Section 2 – Application Forms

FORM EQP 3: HIRE OF HEAVY DUTY EQUIPMENT

Fill in all information requested. Use as many forms as required.

	Equipment Category	Model	Rating	Brand	Length of Boom (ft)	Number Available	State Document of Ownership
A	Excavators	<i>(e.g. 320L, 315 etc)</i>	Engine Horse Power				
	1						
	2						
	3						
	4						
	5						
B	Backhoe Loader	<i>(e.g. 416F)</i>	Engine Horse Power	Brand	Length of Reach (ft)	Number Available	State Document of Ownership
	1						
	2						
	3						
	4						
	5						

Section 2 – Application Forms

FORM EQP 3: HIRE OF HEAVY DUTY EQUIPMENT (Con't)

Fill in all information requested. Use as many forms as required.

	Equipment Category	Model	Rating	Brand	Blade Length	Number Available	State Document of Ownership
C	Bulldozer	<i>(e.g. D4, D5 etc)</i>	Engine Horse Power		<i>(e.g. 15 Ft)</i>		
	1						
	2						
	3						
	4						
	5						
D	Front End Loader	<i>(e.g. CAT 950, 170C etc)</i>	Engine Horse Power	Brand	Bucket Capacity	Number Available	State Document of Ownership
	1						
	2						
	3						
	4						
	5						

Section 2 – Application Forms

FORM EQP 3: HIRE OF HEAVY DUTY EQUIPMENT (Con't)

Fill in all information requested. Use as many forms as required.

	Equipment Category	Model	Rating	Minimum Lattice Boom Length (ft)	Blade Capacity (Cu.yd)	Number Available	State Document of Ownership
E	Dragline	<i>(e.g. 22RB, 18RB, etc)</i>	Engine Horse Power		<i>(e.g. -3.0Cuyd)</i>		
	1						
	2						
	3						
	4						
	5						
F	Grader	<i>(e.g. 120F etc)</i>	Engine Horse Power		<i>(e.g. 10 Ft)</i>		
	1						
	2						
	3						
	4						
	5						

Section 2 – Application Forms

	Equipment Category	Type	Capacity	Brand	Number Available	State Document of Ownership
G	Roller	Vibratory Drums	(e.g. 10 Tonne)			
	1					
	2					
H	Roller	Pneumatic Tyre	(e.g. 10 Tonne)			
	1					
	2					
I	Roller	Combination Pneumatic and Vibratory Drum	(e.g. 10 Tonne)			
	1					
	2					
J	Compressor	Portable	(e.g. 100 Cfm)			
	1					
	2					

Section 2 – Application Forms

From EQP 3: HIRE OF HEAVY DUTY EQUIPMENT Cont'd
Fill in all information requested. Use as many forms as required.

	Equipment Category	Capacity	Size	Brand	Number Available	State Document of Ownership
K	Low Bed	(e.g. 30 Tonne)	LxW			
	1					
	2					
	3					
L	Compressor	(e.g. 100 Cfm)				
	1					
	2					
	2					
	4					
	5					

From EQP 3: HIRE OF HEAVY DUTY EQUIPMENT Cont'D

Fill in all information requested. Use as many forms as required

	Equipment Category	Model	Rating	Brand	Blade Capacity (Cu.yd) and Type	Number Available	State Document of Ownership
M	Skid Loader	<i>(e.g. S-185)</i>	Engine Horse Power		<i>(e.g. 1.5Cuyd)</i>		
	1						
	2						
	3						
	4						
	5						
N	Compacting Plate	<i>(e.g. C-100)</i>	Engine Horse Power	Brand	Dimension Of Plate	Number Available	State Document of Ownership
	1						
	2						
	3						
	4						

From EQP 3: HIRE OF HEAVY DUTY EQUIPMENT Cont'd

Fill in all information requested. Use as many forms as required.

	Equipment Category	Size	Rating	Brand	Number Available	State Document of Ownership
O	Paver	<i>(e.g. 10 Ft)</i>	Engine Horse Power			
	1					
	2					
	3					
	4					
	Equipment Category	Type	Rating	Brand	Number Available	State Document of Ownership
P	Bitumen Distributer					
	1					
	2					
	3					
Q	Hauler/Tractor					

SECTION 3 – CONDITIONS OF PRE-QUALIFICATIONS

- Only applicants substantially responsive will be placed on the 2018 database of pre-qualified contractors for equipment hire.
- All persons pre-qualified will be required to submit recent GRA & NIS compliances in the event of any contract award.
- If applicant is successful in being placed on the Database and consistently refuses to bid for projects when invited this may result in his/her name being removed from the database unless valid reasons are given.
- Evaluations of work done, which indicate poor performance, can also result in disqualification/suspension.
- Any false declaration/information submitted herein, will result in automatic disqualification of the applicant.
- Selected equipment submitted for tendering will be subjected to inspection by a representative of the Ministry.
- There will be no standby time payments in general.

**SECTION 4 – DECLARATION OF ACCEPTANCE OF
CONDITIONS**

I hereby declare that I agree to the terms of reference of the prequalification application document and that all the information submitted herein is true and valid.

.....
Signature of Applicant
(Company's Stamp If Available)

.....
Date